

Fayette County Parks and Recreation Commission
Meeting Minutes

January 13, 2026

Present:

Charles McCollum – Recreation Commission Chair
Nick Kilburg- Recreation Commission Vice-Chair
Shirelle Hicks-Recreation Commissioner
Kynthia Gaines- Recreation Commissioner
Bobby Ferrell-Recreation Commissioner
Anita Godbee – Director, Parks and Recreation
Mary Catherine Domaleski – Assistant Director, Parks and Recreation
Bryan McDermott, Fayette County Youth Soccer League
Darrick Williams, Fayette County Youth Football
Jeremy Payne, Fayette County Baseball Association
Chris Moody, Brooks Area Recreation
Lee Miller, Row Georgia
Alex Howard, Fayette County Youth Softball Association
T’La Armbruster, Fayette County resident
Jonathan Bonner, Fayette County Resident

- I. Call to order: 6:34 PM
- II. Welcome, Invocation, and Pledge: Charles
- III. Public Comment
 - a. None
- IV. Minutes
 - a. December 2025: motion to approve-Nick, second by Bobby; all in favor.
- V. Old Business
 - a. Multiuse Facility Update
 - i) Ms. Godbee noted that the monthly report has been sent to the Recreation Commissioner. She also reported that the structures are up and the metal has been installed on the roof. Curbs for the HVAC have been installed.
 - ii) Windows will be bronze to match the awning, and the flooring in the kitchen will be Sherwin Williams Deco Quartz New Granite (GP5900 FNG). The LVT selection in the offices has switched to the MSI Everlife LVT (Prescott Collection); Exotika. The wood floor in the gym

will now run from wall to wall instead of leaving a concrete band. Because LVT needs yearly striping and waxing, alternate flooring will be chosen for the Activity Rooms to avoid prolonged closures.

b. Youth Association President's Meeting

i) Ms. Godbee reiterated that this meeting is intended for general discussion and noted that further details are available in the previously distributed policies and procedures manual.

ii) Ms. Godbee reviewed required training for all coaches and associations:

- (1) Mandatory Reporting
- (2) Concussion Training
- (3) Bullying Prevention
- (4) Sudden Cardiac Arrest
- (5) Optional training modules
 - (a) Mental Health in Youth Sports
 - (b) Protecting Young Athletes for Coaches

Links have been sent via PDF, but a direct link will also be sent to the associations. Training must be completed for all new coaches. While training is only required once, Ms. Godbee strongly recommended that associations repeat it on a regular basis, such as every three years.

iii) Mandatory reporting

- (1) Mandatory/DFCS reporting training is required for all coaches, team parents, and volunteers.

iv) Background checks

- (1) All adults that require access to the playing field, including coaches and team parents, are required to complete a background check every sports season. If background checks are not submitted to the Parks Department, the County will prohibit the use of field lights until compliance with the policy is achieved.

v) Code of Conduct

- (1) All coaches are required to comply with the Code of Conduct. A designated section requires a signature, and records must be maintained for three years. It is strongly recommended that the Code of Conduct includes a Code of Ethics applicable to both coaches and parents, and that all related documentation on disciplinary action is formally recorded in writing.

vi) Concussion Policy

- (1) Every coach is required to review the concussion policy and follow all related procedures.

vii) Co-Sponsored Events

- (1) All co-sponsored events require a form provided by the Parks Department. This form must be signed by both the president of the sponsoring association and the event host.

viii) Special Events

- (1) All special events require the completion of a 16-page form provided by the Parks Department prior to the event. Ms. Godbee also indicated that fees are scheduled to increase in 2026.

ix) Board Reporting

- (1) Meeting minutes and financial reports must be prepared and presented at every association board meeting.

x) Concession Stand Usage

- (1) All concession stand operations must adhere to food safety standards. Additionally, concession stands are required to be thoroughly cleaned before the commencement of each season.

xi) Vendors

- (1) All vendors are required to submit a “vendor application” at least two (2) weeks prior to the event. This includes food trucks, clothiers, etc.

xii) Accident/Incident Forms

- (1) Forms must be submitted to the Parks Department within two (2) business days of the incident. However, if 911 is contacted, the association is required to notify the Parks Department within 24 hours of the incident.

xiii) Safety Guidelines

- (1) Associations are required to put together guidelines to respond to situations such as emergencies, weather, active shooters, etc.

xiv) Policies and Procedures Manual Review

(1) Grievances

- (a) Associations are required to have a grievance procedure, but the actual guidelines are not dictated by the Parks Department.

(2) Association Boards

- (a) According to the bylaws, associations must hold at least one board meeting each year, during which board members are elected.
- (b) All members of the executive board—including the president, vice-president, secretary, and treasurer—are required to be residents of Fayette County and citizens of the United States. Non-executive board members may reside outside the county.
- (c) Immediate family members may not serve on the same board simultaneously.
- (d) Each board shall consist of a minimum of six (6) members, with the majority representing the recreation-affiliated association rather than travel leagues.

- (e) Board members are not allowed to be compensated.
- (f) The board must adhere to all procurement guidelines. All members should be treated impartially, with no favoritism shown; they must be regarded equally as any other citizen.
- (g) Associations are expected to schedule meetings on a regular basis, and these meetings must remain accessible to the public. Meeting minutes must be recorded.
- (h) A minimum of two board members, typically the president and the treasurer, must have access to the association's bank statements.
- (i) County property shall not be used for profit nor sub-leased by the associations.
- (j) The associations must notify the Parks Department at least ten weeks before practice begins to ensure the fields are properly prepared.
- (k) Associations are required to provide a disciplinary policy.

xv) Other Issues

- (1) Tobacco use
 - (a) Charles emphasized that associations should help enforce the County's tobacco-free policy in all areas, including the parking lot, to reduce public complaints.
- (2) Participation Reports
 - (a) Ms. Godbee stated that participation reports are required as soon as possible. Failure to submit these reports promptly may result in the association's fields not having the lights turned on.
- (3) Charles noted that if a flag is being flown at night, the association should illuminate the flag.

xvi) Association Reports

- (1) Soccer
 - (a) Mr. McDermott reported that, as of last fall, the association had 600 children participating for the season. US Soccer is currently using the McCurry South soccer fields, with its final event scheduled for February. It was also mentioned that teams supporting deaf players and children with cerebral palsy have trained on the McCurry fields.
- (2) Softball
 - (a) Mr. Howard stated that as of the most recent season, the number of softball teams increased from four to ten. He further indicated that projections for the upcoming year estimate 16 to 18 teams.
- (3) Football
 - (a) Mr. Williams stated he is satisfied with the field maintenance and frequently receives compliments from visiting teams.
- (4) Baseball
 - (a) Mr. Payne mentioned that they also receive positive feedback about the fields, and participation continues to increase, with about 600 players during both the fall and spring seasons.

(5) Rowing

- (a) Ms. Miller expressed gratitude for the opportunity to use Lake McIntosh, mentioning that each season usually sees around 40 to 50 participants.

VI. New Business

- a. The Board of Commission has approved to accept Georgia Power's \$100,000 donation, under the conditions that the citizens/park users' input is sought. Ms. Godbee proposed developing a survey that details the Recreation Commission's recommendations and includes a section for patrons to provide their own suggestions. The survey would be limited to Fayette County residents only.

VII. Staff Reports

- a. Ms. Godbee reminded the Recreation Commission that capital improvement projects requests are due at the end of the month and encouraged the group to submit ideas.
- b. Ms. Godbee noted that it is time to begin considering priorities for the upcoming SPLOST and to review potential items for inclusion in the next referendum.
- c. Ms. Godbee mentioned that a new pocket park is being constructed in partnership with Fayette Forward and Georgia Power and is situated near the intersection of Veterans Highway and Eastin Road (<https://fayette-forward.org/new-pocket-park>). Once completed, the Parks Department will take responsibility for managing and maintaining this space.

VIII. Board Reports

- a. None

IX. Adjournment: Motion- Kynthia, Second – Bobby, all in favor 8:08 pm

Next Meeting – February 10, 2026, at 6:30 PM